

**BRIDGE TEAM**  
**Minutes of Meeting**  
Wednesday, January 21, 2009

Meeting Attendees

Dave Henderson, PE  
Rick Nelson, PE  
Dan Holderman, PE  
Tom Drda, PE  
Cecil Jones, PE

Mike Robinson, PE  
Ron Hancock, PE  
Bryan Kluchar, PE  
Brian Hanks, PE  
Greg Perfetti, PE

Jay Bennett, PE  
Ellis Powell, PE  
Lawrence Gettier, PE

1. Status Reports on Current BT Work Group Efforts

***Alternate Materials Policy and Construction Guidelines for Drainage Pipe***

Mr. Hancock discussed the progress of the Drainage Subgroup. Internal meetings with group members continue to take place and a second meeting with pipe industry representatives was held in December. Fill height tables and standards are near completion, and work continues in updating the standard drawings and specifications. July implementation is being targeted, pending Highway Leadership Team and FHWA approval.

***Standard Book of Bridge Maintenance Repair Details and Procedures***

Mr. Nelson distributed a draft example of a repair procedure and discussed the progress of the Standard Book. The Bridge Management Unit anticipates 15-20 sets of repair procedures being included. Completed details will be sent to Division Bridge Maintenance Engineers for comment prior to finalization. Then, the document will be presented to the Bridge Team for comments.

2. Review BT Initiative List & Voting Results from BT Members

Voting results prioritizing the team's initiative list were distributed and discussed. As a result of the team's discussion, the following was decided for each initiative:

*(Initiatives are listed in priority order as voted on by Bridge Team members)*

I-26 Develop a Rehabilitation Prioritization/Delivery Process

Mr. Holderman and Mr. Drda will work together initially, with members to be determined at a later date, as Bridge Management is currently working this. A three part approach was discussed (i.e., agile assets, criteria and process).

- I-28    In-Water Moratoriums  
Mr. Robinson agreed to be work group lead. Members will be determined at a later date after Mike compiles list of types and periods employed on previous projects.
- I-27    Jetting of Piles  
At a previous meeting Mr. Wainaina agreed to assign someone in the GEU to be work group lead, and to assemble members.
- I-14    Contingency projects  
The BT agreed that “Hold” status was appropriate in light of budget constraints, and the Strategic Planning Office’s efforts.
- I-7    Determine process for distributing funds  
The BT agreed that “Hold” status was appropriate until initiative I-26 is completed.
- I-9    Maintaining traffic during construction  
Mr. Drda agreed to be team lead. Work group members Bill Goodwin, Jay Bennett, Neil Lassiter, Stuart Bourne, Clark Morrison and Allen Raynor were identified. After the meeting Mr. Bennett forwarded the April 2004, “Guideline for Evaluation of Offsite Detours for Bridge Replacement Projects” attached herewith.
- I-22    Municipal / Developer Submittal Guidelines (Subdivision Policy)  
Mr. Powell mentioned that, over a year ago, a Continuous Process Improvement effort led by Jimmy Travis was working on this issue. Mr. Powell stated that Jon Nance was in favor of the BT working in concert with Jimmy to resurrect the publishing of an update, and that the update should come back to the BT for review. Mr. Perfetti will coordinate with Jimmy to update group members as necessary and to solicit District involvement and facilitate progress towards a new draft by the next BT meeting. Discussion that applicable matter currently in the Roadway Design Manual should also be transferred or included in the update was noted.
- I-16    Information sharing  
No action at this time; leave on list.
- I-13    Strategic letting of projects  
No action at this time; leave on list.
- I-23    Plan of Action in Case of Bridge Failure  
After discussion, consensus was that scope of effort was broad and would be different for construction, vehicular or in-service incident. No action at this time; leave on list.

- I-12    Investigate rapid construction techniques and innovative materials  
No action at this time; leave on list.
- I-19    Delivering "Fast Track" projects  
No action at this time; leave on list.
- I-17    Permit Requirements & Project Commitments  
No action at this time; leave on list. It was noted that I-27 and I-28 will contribute to this effort.
- I-6    Increase awareness of bridge program needs  
No action at this time; leave on list.
- I-21    Effects of FEMA compliance on the bridge replacement program  
Remove initiative from list.
- I-11    Look for economies in design process  
Remove initiative from list.

3. Plan Agenda for Next Meeting (April 21, 2009, 10:00am – 12:00 noon)

Tentative agenda items were identified:

- Status Reports on Current BT Work Group Efforts
- Newly Assigned Work Group Progress and Action Plan